

## **Sample Acceptance Letter for Internship**

Dear (name),

On behalf of the ABC Company, we would like to notify you of this opportunity for an internship. On your acceptance of this offer, you can continue an internship with the company on 10 April 2019.

You will not get the benefits of regular employees including health insurance, holidays or sick pay, wage leave or participation in the company's plan.

We assure you that the details of your particulars we have collected during your program should be saved in our covert privately.

We appreciate your interest in our company.

Warm regards,